



City and County of Swansea

## Minutes of the **Scrutiny Inquiry Panel - Community Assets**

**Multi-Location Meeting - Gloucester Room, Guildhall / MS Teams**

**Thursday, 1 February 2024 at 4.30 pm**

**Present:** Councillor S J Rice (Chair) Presided

**Councillor(s)**  
E W Fitzgerald  
M W Locke

**Councillor(s)**  
Y V Jardine  
W G Thomas

**Councillor(s)**  
S M Jones

### **Other Attendees**

Cllr David Hopkins

Cabinet Member Corporate Services and Performance  
Cabinet Member Investment, Regeneration, Events and Tourism

### **Officer(s)**

Geoff Bacon  
Tracey McNulty  
Michelle Roberts  
Mark Wade

Head of Property Services  
Head of Cultural Services  
Scrutiny Officer  
Director of Place

### **Apologies for Absence**

Councillor(s): C A Holley, A J Jeffery and C L Philpott

---

## **1 Disclosure of Personal and Prejudicial Interests**

None

## **2 Prohibition of Whipped Votes and Declaration of Party Whips**

None

## **3 Public Questions**

No public questions were received.

## **4 Community Asset Transfer - Strategic Overview**

The Panel considered a report giving a strategic overview of Community Asset Transfer. They thanked Cllr David Hopkins (the Lead Cabinet Member for Community Assets) and Geoff Bacon (Head of Property Services) for presenting the report and answering their questions.

The issues covered include:

- The purpose of Community Asset Transfer (CAT)
- Why as a council we do CAT
- Management and support of CAT process
- Stakeholders
- Finance
- Current performance and trends
- Future challenges and opportunities.

Full and detailed notes from this session will form part of the findings report that the Panel will consider when discussing their recommendations and conclusions towards the end of the inquiry.

## **5 Discuss and agree the Draft Inquiry Terms of Reference and Project Plan**

The Panel agreed their Terms of Reference, Project Plan, the integrated impact assessment and call for evidence for the inquiry.

The meeting ended at 5.10 pm

**Chair**